Jessica Cameron

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**OBJECTIVE**: Seeking a position

**SUMMARY OF QUALIFICATIONS**

* Successful in learning and comprehending new systems, displays and methods
* Adept in defining customer requirements and assisting in meeting with their needs
* Ability to relate detailed information to management with feedbacks and overall projects
* Efficient with the need for improvement in customer service
* Highly efficient, able to work independently as well as with others in a diverse environment

Professional Experience

Fort Hamilton Commissary Brooklyn, NY

Store associate 2015-2017

. Packing, sorting, preparing, designing, arranging displays, and stock taking

. Replenishing of grocery shelves with stocks on a daily basis

. Daily checks of all goods for expiration dates

. Customer server and support

United States Census Bureau NY, NY

Enumerator 2010

. To record thousands of individuals’ information through a door to door census

. Accurately document said information on official census forms

. To summarize and log above data

York College, City University of New York Queens, NY

Lab Assistant- Department of Earth and Physical Sciences 2005-2009

. Prepare and coordinate labs for physics and astronomy students

. Assist in the supervision for final exams

. Monthly inventory and reports on lab equipment

. Assist with clerical and administrative work for Supervisor and department.

Education

CSEC 1998

**Volunteer Work**

**National Military Family Association**  **2015**

Very active in communicating with military families in my community

Visited several college campuses introducing military spouse scholarships offered by NMFA

Submitting monthly reports on feedback with military family issues and ideas

**Fort Hamilton Thrift Shop 2015**

Sales associate with store assisting customers and setting up displays of items

Eight hours per month dedication to store with cleaning, styling and packaging